



Moscow Tractor Works™

From: Vladimer Kostov
To: Delivery Supervisors
Subject: Desert Deliveries

When delivering equipment to the desert facilities, there are certain procedures and protocols that must be followed. Failure to do so might result in equipment failure, rejected deliveries, and/or a severe reprimand. A summary of these procedures is detailed below. For full procedures, see your employee manual.

While the equipment is designed for windy desert conditions, it is essential that it remains tightly sealed in its delivery containers until ready to be assembled. These parts include highly sensitive and delicate electronics. If they are exposed to the elements or jostled unnecessarily before being assembled on-site, they may be easily damaged.

Secondly, the security measures at the desert facilities have been upgraded and now feature a full alphanumeric entry code. The current code is MAKALU99112. Those who fail to enter the proper code will not only be denied entrance to the facilities but will be apprehended by security as well.

Furthermore, it is important to be certain of your destination before you arrive. If the equipment is needed at Substation B, for example, bring it all the way to the substation. Do not deliver it to the primary generator facility. Employees on-site are busy preparing for SH-01 and have no time to finish your task for you.

Finally, there have been reports of personnel from this facility abusing the local Khalkha tribespeople. Our coworkers on-site are understaffed and rely on these people to handle their mundane tasks. The Khalkha are an invaluable resource and are to be treated as such. Those who do not will be disciplined.

Thank you for your cooperation on these matters.